

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

April 22, 2020

7:00 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on April 22, 2020. The meeting was opened at 7:01 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement

The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (March 8, 2020) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Jessica Muzzio-Rentas, Marybeth Miller, Keith Hamilton Jill Morano, Kathleen Miceli and Ann Marie Nadiroglu

Absent:

Also Present: Mr. Anthony Riscica, Interim Superintendent and Mr. Jayson Gutierrez Business Administrator/Board Secretary

IV. Recognition of visitors. 2

V. Presentations: None

VI. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying

on the business of the school, and therefore, are not public meetings, but meetings held in public.”

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the “Oral Communication” portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VII. Approval of Minutes

- A.** It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Public Business Meeting	April 1, 2020
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Motion By:	Ms. Norris	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Marybeth Miller -Yes	Jessica Muzzio-Rentas Yes	Kelly Norris - Yes	

VIII. Committees

A. FINANCE

Committee Report - Marybeth Miller: Meeting on 04/20/20, minutes were distributed. A3904 was discussed. Technology, interactive screens/document cameras will be purchased. Vacation days for support staff were discussed. Admin will carryover vacation days through 06/30/21 and all other support staff can carryover through 08/30/20. A meeting with Mayor Carelli will be requested by Mr. Riscica.

Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** items, a-d

Motion By:	Ms. Miller	Second by:	Mrs. Nadiroglu
Discussion:			
Roll Call Vote			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Jill Morano - Yes	Keith Hamilton - Yes
Marybeth Miller - Yes	Jessica Muzzio- Rentas - Yes	Kelly Norris - Yes	

a. Approval of the payment of the following bills and claims:

Payroll for the period ending March 31, 2020	\$157,635.36
Payroll for the period ending March 31, 2020 retro	\$14,803.75
Payroll for the period ending April 15, 2020	\$155,457.60
Bills List dated April 1, 2020 Warrants # 17975	\$904.22
Bills List dated April 22, 2020 Warrants # 17976 through 18010 and 145	\$236,574.78
Health/Prescription plan premiums (SEHBP) for April	\$86,110.04

b. Approval of the attached line item transfers for February 2020.

c. Approval of the Board Secretary's and Treasurer's Reports for the month ending February 29, 2020. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C.6A-16.10(c)3 and 4; and certifies that in accordance P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

d. **WHEREAS**, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the Riverdale Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the Riverdale Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

B. PERSONNEL

1. Committee Report(Policy and Personnel) - Kathleen Miceli: Meeting this afternoon discussed staffing for next year.
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, *none

Motion By:		Second by:	
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu -	Kathleen Miceli -	Keith Hamilton -	Jill Morano -
Jessica Muzzio-Rentas -	Kelly Norris -	Marybeth Miller -	

C. POLICY

1. Agenda reading- Ann Marie Nadiroglu: Minutes were sent out from our last meeting.
2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, a

Motion By:	Mrs. Nadiroglu	Second By:	Mrs. Miceli
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano - Yes
Jessica Muzzio-Rentas - Yes	Kelly Norris - Yes	Marybeth Miller - Yes	

- a. Approval of the first reading of the following new and revised Policies and Regulations:

Policy Number	Regulation Number	Policy/Regulation Name
1581	1581	Domestic Violence
2422		Health and Physical Education
3421.13		Postnatal Accommodations (New)
4421.13		Postnatal Accommodations (New)
5330	5330	Administration of Medication
7243		Supervision of Construction
8210		School Year
8220		School Day
	8220	School Closings
8462		Reporting Potentially Missing or Abused Children

D. FACILITIES/TRANSPORTATION/TECHNOLOGY

1. Committee Report - by Hamilton: Meeting held last week. We are moving forward with the Facilities audit. Food services are still being provided. There is progress with the Science Lab. We may be able to complete it ahead of schedule. On a positive note, there have been no complaints regarding parking or traffic flow.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **FTT** items, a

Motion By:	Mr. Hamilton	Second by:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano - Yes

Marybeth Miller - Yes	Jessica Muzzio-Rentas - Yes	Kelly Norris -Yes	
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- a. Approve the purchase of interactive screens through the NJ State approved cooperative services agreement with CDW-G (ESCNJ# 18/19-03) for an amount not to exceed \$113,092.67.

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICE

1. Committee Report - Jessica Muzzio-Rentas: No meeting.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a-b

Motion By:	Mrs. Muzzio-Rentas	Second by:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli -Yes	Jill Morano - Yes	Keith Hamilton- Yes
Marybeth Miller - Yes	Jessica Muzzio-Rentas - Yes	Kelly Norris -Yes	

- a. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines

established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required
4/1/20 -6/30/20	Paul Kobliska	Better Leaders - 12 Week Productivity Sprint	Remote	\$200.00	No
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

- b. Approve the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required
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Every Friday 3/27/20 thru 6/19/20	Stacy DiLorenzo	M.C.A.S.E. Monthly Meetings	Remote	\$0	No
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

F. COMMUNITY RELATIONS

1. Committee Report - Jill Morano: Meeting held last week. Discussed a virtual career day, donations, and signs.
2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item, a-b

Motion By:	Mrs. Morano	Second by:	Ms. Miller
Discussion:			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Jill Morano - Yes	Keith Hamilton - Yes
Marybeth Miller - Yes	Jessica Muzzio-Rentas - Yes	Kelly Norris - Yes	

- a. Accept, with gratitude, the donation of four perennials for the Kindergarten entrance planters, from Barbara Wissman.
- b. Accept, with gratitude, the donation of two signs "Rainbows Over Riverdale" from the Riverdale Moms Group.

G. NEGOTIATIONS

1. Committee Report - Kelly Norris: None

H. POMPTON LAKES LIAISON

2. Committee Report - Kelly Norris: Meeting last night. Agenda is on their website. Their budget hearing is May 5th.

Non Action Items:

A. Letters and Communications - Kelly Norris:

- None

B. Interim Superintendent's Report - Anthony Riscica

- I shared information on legislation for Bill A3904 and how it requires the district to pay all bills for staff and outside contractors etc. In addition I covered some of A3902 and shared that the districts are now allowed to borrow if needed and that I have reached out to our Mayor to begin conversation on any future payments.

- I also mentioned my discussions coming up with staff members beginning next week.
- Suggested having some type of recognition for all that did not take place in March.

C. Enrollment as of April 22, 2020

PreK-8	329
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	13
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	6
Charter	1
Home Instruction	0
School Choice	5

D. BA/BS REPORT - Jayson Gutierrez

- As Mr. Hamilton stated, progress is being made with the Science Lab. Depending on when the casework can be delivered and installed, work may be completed on or around June 30, 2020.
- In addition to all the hard work performed prior to and immediately after the school closure, Mr. Denude and the custodial crew have started their summer cleaning.
- I have been in communication with the company that helped organize the Washington DC trip and they are working on a refund.

E. ORAL COMMUNICATION

F. Information and Questions from Board Members

- KN – Thanked everyone for their thoughtfulness in communicating condolences.
- MM – Apologized for a mishap earlier in the meeting
- JR – Apologized for a mishap earlier in the meeting
- JM – Asked if teachers have been notified of a July school opening? How would that be able to take place without evaluations?
 - AR – Mr. Riscica believes ESY is going to happen. Currently awaiting guidance. Should know something within the next couple of weeks.
- AR – Recognition of students and staff – Mr. Riscica would like to be able to do this prior to the end of the year. If anyone has any ideas on how to make this work, please share.

IX. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

May 6, 2020	Workshop Meeting Public Budget Hearing	7:00 p.m.
May 20, 2020	Public Business Meeting	7:00 p.m.

June 3, 2020	Workshop Meeting	7:00 p.m.
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XI. Adjournment

Motion by Mrs. Norris, seconded by Ms. Miller at 7:31 pm to adjourn from the public business meeting.

Carried by unanimous voice vote.

Respectfully submitted,



Jayson Gutierrez

Business Administrator/Board Secretary

